



CITY OF SAN JOSÉ, CALIFORNIA

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CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Dave Busse
Richard J. Giovannetti
Leon Louie

SYNOPSIS CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 277-4429 OR (408) 998-5299 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

**Agenda Closing 12:00 Noon Wednesday
Eight Days before Commission Meeting**

4:00 p.m. Council Chambers – Room 205 May 5, 2005

ORDER OF BUSINESS

ROLL CALL

Present: Commissioners Busse, Giovannetti, Hightower, Louie and Brill
Absent: None

ORDERS OF THE DAY UNANIMOUSLY ADOPTED

CONSENT CALENDAR UNANIMOUSLY ADOPTED

1. Information Only
 - a. Hiring Summary – Memorandum from Employee Services Department (ES) dated April 27, 2005 listing complaints about hiring issues and a summary of hiring activity for the period July 4, 2004 through April 9, 2005, was filed.
2. Minutes of April 7, 2005 were approved.

CONSENT CALENDAR (Cont.)

- 3a. Employee Services Director Mark Danaj's memorandum dated April 12, 2005 amending a typographical error in Employee Services April 7th report relative to the revision of the class specification for Animal Care Attendant (3254) and PT (3257) (formerly Kennel Attendant), was filed.
- 3b. Employee Services Report dated April 27, 2005 listing the following amendment to the classification plan was filed.

1) Reallocation of Positions

<u>Position #</u>	<u>From (Current Class)</u>	<u>To (New Class)</u>	<u>Dept.</u>
00008119	Accountant II (1233)	Sr. Accountant (1235)	Retirement

END OF CONSENT CALENDAR

4. Hearings scheduled:
- a. Scheduling of the appeal of suspension of Fazilat Haider, Laboratory Technician II (5113) was continued to June 2, 2005 at the request of appellant. Written time waiver filed. Deferred from March 3, 2005. (Fabela/Haider)
 - b. The hearing of the appeal of salary reduction of Wilfredo Banuelos, Fire Engineer (2312) was scheduled for June 6, 2005 at 6:30 p.m. Last day to hear without waiver: 6/12/05. Presiding Officer Hightower requested both parties participate in a prehearing telephone conference with her one week prior to the scheduled hearing. (Churchill/Murphy)
5. Monthly verbal report of the Employment Oversight Committee (EOC). There was no report given as there was no meeting held this past month.

ORAL PETITIONS

There were none.

ADJOURNED at 4:08 p.m. to May 25, 2005 at 6:30 p.m. to hear the appeal of dismissal of David Kravitz, Librarian II (6233). (Dodson/Dittes)